

SEGMENT ONE TEEN CONTRACT



925 Northland Drive NE, Rockford, MI 49341
Phone (616) 866-8520 TOLL FREE 1-888-866-8520

Office Hours: 9:00 a.m.-3:00 p.m. P000403
State of Michigan Department of State License # 85B86

Class # _____ Class Dates: _____ - _____ Class Times: _____ - _____
start end start end

Student _____ Cert. of Completion # _____ (office)
FIRST (FULL LEGAL) MIDDLE NAME LAST

Address _____ MI _____
CITY STATE ZIP

Phone # (____) _____ Cell # (____) _____ Age ____ / ____ Birth ____ / ____ / ____
years months

- Navigator Driving Academy - 925 Northland Dr. NE, Rockford, MI 49341
- Home School Building - 5625 Burlingame Ave. SW, Wyoming, MI 49509
- Tri-County High School - 21338 Kendaville Road, Howard City, MI 49329
- Big Rapids Middle School - 500 N. Warren, Big Rapids, MI 49307

If the student is a minor, parent's/legal guardian's information:

Name: _____

Address: _____

Phone: _____

SEGMENT ONE COURSE PROVISIONS

1. Navigator Driving Academy will conduct the behind-the-wheel (or BTW) instruction in a dual controlled automobile, fully insured, covering each student enrolled in the program. A parent waiver on the BTW drive card must be signed by a parent or legal guardian.
2. For successful completion of Segment One, the student MUST complete 24 hours of classroom, 6 hours BTW instruction, 4 hours of in-car observation, all homework and classroom assignments and score 70% or above on the State Test. All make-up classes and BTW instruction will be made up on a date determined before the last class.
3. Upon the successful completion of Segment One, the student will be issued a Segment One "Michigan Driver Education Certificate of Completion." This certifies the completion of the requirements set by the Michigan Department of Education for Segment One. A fee of \$10.00 will be charged for a replacement Certificate of Completion if lost or destroyed.

TERMS

1. The student must be *at least* 14 years and 8 months old at the time of the first class (birth certificate, passport or a legal document verifying date of birth is required).
2. The student must meet the physical requirements specified by the law for issuance of a motor vehicle operator's license.
3. The parent/guardian agrees to pay the amount of \$375.00 for the course. Fee may be paid by cash, check, money order or credit card.
4. You will be charged \$35.00 for the student manual if lost or destroyed.
5. Payment-in-full shall be received no later than the second night of class.
6. Students will not be allowed BTW until all fees are paid-in-full.
7. There will be a \$30.00 fee charged on any NSF check that is returned by a banking institution.
8. In the event of a BTW cancellation, a cancellation fee of \$25.00 will be charged unless a 24-hour notice is given.
9. No Certificate of Completion will be issued until all fees are paid-in-full.
10. Navigator Driving Academy reserves the right to deny admittance or expel any student from the school for *any reason* with a full refund payable to the parent/guardian.
11. Musil, LLC, DBA Navigator Driving Academy, assumes all liabilities contained within this agreement.

REFUND POLICY

If, for any reason, you decide to withdraw from the course before its completion, your refund will be based on the following schedule:

1. If withdrawal occurs after any Behind-the-Wheel driving has taken place, *No Refund* will be given.
2. During the first two classes, if no Behind-the-Wheel time has been completed, *50% of the total tuition will be refunded.*
3. Withdrawal after the second class, *No Refund* will be issued.
4. Refunds will not be processed until all classroom related materials are returned to the school in good condition.

WE, THE UNDERSIGNED, UNDERSTAND THE ABOVE PROVISIONS

_____ \$375.00 _____
 SIGNATURE OF STUDENT FEE PAID SIGNATURE OF INSTRUCTOR
 _____ / ____ / ____
 SIGNATURE OF PARENT/GUARDIAN DATE AUTHORIZED SCHOOL REPRESENTATIVE
 Barbara S. Musil

THE DRIVING RECORD OF EACH INDIVIDUAL INSTRUCTOR IS AVAILABLE FOR REVIEW UPON REQUEST.

NOTICE: This provider is required to be certified by the Secretary of State. If you have a complaint which you cannot settle with this school write: Michigan Department of State, Program Operations Division, Lansing, Michigan 48918. Completion of driver training instruction does not guarantee qualification for a drivers license.